



File No. 1-2(25)/2020

Date: 09 October. 2024

To,

The Directors/ Project Director of all the ICAR Institutes/
Project Directorate/ Bureau's/ NRCs

Sub: Filling up the two posts of LDC on Permanent transfer Basis at ICAR-CAFRI, Jhansi -reg.
Sir,

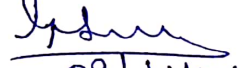
It is proposed to fill up two vacant posts of Lower Division Clerk (LDC) under Inter- Institutional transfer against DR Quota at ICAR-CAFRI, Jhansi on permanent transfer basis. The particulars of the post and eligibility are detailed below:

S.No.	Name of Post	No. of Post	Pay level	Eligibility
1	LDC	(02) UR	(Level - 2) (Rs.19,900-63,200)	LDCs who have successfully completed their probation period and confirmed in the ICAR services.

Interested applicants may send their application through proper channel in the enclosed proforma (Annexure-I) to the undersigned. Other terms & conditions for Inter- Institutional transfer shall be governed as laid down the ICAR's O.M. No. Admn.11-2/2022-R&P dated 07.06.2023 regarding Revised Recruitment Rules for Group-C administrative post.

APARs of the last 05 years, certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate (s) along with integrity certificate may also be furnished while forwarding the application through proper channel. Incomplete application or applications received after due date will not be entertained. The application should reach this office on or before the last date i.e. 11.11.2024. The Director, ICAR-CAFRI Jhansi, has reserved the right to accept/reject the application without assigning any reason thereof.

Yours faithfully


09/10/24
Head of Office

Encl: As above:

Copy to:

1. The Under Secretary IA IV, Indian Council Agricultural of Research, Krishi Bhawan, New Delhi-110001 -for information & necessary action please.
2. The In-charge AKMU, ICAR-CAFRI, Jhansi - with the request to upload on Institute's website.

**PROFORMA FOR APPLICATION FOR THE POST OF LOWER DIVISION
CLERK**

1. Name of the Candidate :
2. Name of the ICAR Institute where candidate is working
at present :
3. Date of Birth :
4. Educational & Other Qualifications :
5. Present post held on regular basis with date of appointment :
6. Brief particulars of the service including the present post:

Name of the Institute	Post Held	Scale of Pay	Period		Nature of duties	Whether Adhoc or on regular basis

7. Date of confirmation/post held substantively :
8. Whether belongs to SC/ST/OBC/GENERAL :
9. Email address /contact details. :
10. Any other information / particulars
relevant to the service of the applicant :

I do hereby declare that the particulars furnished by me are correct to the best of my knowledge and belief.

Signature of the Applicant

CERTIFICATE TO BE FURNISHED BY THE HEAD OF OFFICE

Certified that particulars furnished above have been verified from the service records and found correct. Attested copies of the last 5 years APARs are enclosed. It is also certified that application being forwarded by the Institute is conformity with ICAR-CAFRI, Jhansi circular No.----- dated ----- and that he / she fulfil all the requisite criteria as mentioned therein and the ICAR guidelines regarding Inter-Institutional transfer of such personnel and the in event of his /her selection, he/she will be relieved immediately.

SIGNATURE WITH STAMP

